

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, SEPTEMBER 25, 2017

Todd Gibson led in **Prayer** and **Pledge of Allegiance**.

Vice-Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 25th day of September 2017 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Darry Stacy, Chairman, was absent.

Others present were: Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Linda Atkins, Earl Cox, Susan Burr, Todd Gibson, Melinda Duke, Susan Reese, Alison Vinson, Joy Hampton, Bryan Jenkins, Brenda Hill, Laura Smith, Laurie Beth Marshall, George Mauldin, Greg Castro, Denise Ellison, Buzz McDonald and John Roberts.

After the reading of the minutes of the regular meeting of **September 18, 2017**, and there being no additions or corrections, Harold Haralson moved to **approve**. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID #COM-1817** – The Cleveland County District #1 and District #2 Commissioner have three (3) 2012 Cat Motor Graders for sale by Sealed Bid. The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Frontier Equipment	Paving Maintenance Supply, A division of Crafco, Inc.	Van Keppel Construction Company	Warren Cat	
BID: #COM-1817					
DEPT: County Commissioners					
DATE OPENED: 9-25-17	1	2	3	4	
					Awarded To:
					Tabled on 9-25-17
List of Individual Items					
The Cleveland County District #1					
AND District #2 Commissioner have					
three (3) 2012 MotorGraders for sale					
by Sealed Bid.					
BID PRICE:					
Motorgrader #1, SN:CAT140MUM9D01355:	NO BID	NO BID	NO BID	\$180,000.00	
(District #1)					
Motorgrader #2, SN:CAT140MHM9D01338:				\$180,000.00	
(District #1)					
Motorgrader #3, SN:M9D01112:				\$180,000.00	
(District #2)					
Vendors Statement				subject to original guaranteed repurchase guidelines	
Contact Information:					
Name:				Buzz McDonald	
Title:				Governmental Sales Representative	
Address:				PO Box 270720 OKC, OK 73127	
Telephone:				405-246-6072	
Fax:				405-563-9412	
NON-COLLISION AFFIDAVIT:				YES	

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to **award** to highest bidder, P & K Equipment, in the amount of \$38,536.92 and there is a correction on the serial number to L06330H613704 for **BID #COM1-1815** – The Cleveland County District #1 Commissioner has one (1) 2009 John Deere Tractor for sale by Sealed Bid.

The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to **award** to the low bidder RRY Services, LLC, in the amount of \$194,584.00 for **BID #COM3-1816** – Proposal for two Bridge structures, one over Lewis Road (14E1390N325001) and one over Bryant Road (14E1340N322005) located in District #3, Project No. 6005476.

The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

3. Commissioner Cleveland said that he received a report for the **Memorandum of Understanding** between Cleveland County Sheriff’s Department and the City of Moore to establish terms and conditions so that the City of Moore shall be permitted to place a backup server at the Cleveland County Detention Center.

He said the report clarifies that the data lines are already installed going into the jail and that the City of Moore pays for the video arraignment.

Rod Cleveland moved, seconded by Harold Haralson, to **approve** the Memorandum of Understanding between Cleveland County Sheriff’s Department and the City of Moore.

The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

C. Items of Business:

Vice-Chairman Rod Cleveland said that the following Items No. 1 through No. 19 are **Consent Items** and are routine in nature: Harold Haralson moved to approve the Consent Items. Rod Cleveland seconded the motion:

1. **Invoice** for professional services from Fellers, Snider, Blankenship, Bailey & Tippens, P.C. in the amount of \$38,649.92 for services through August 31, 2017.
2. **Invoice #39957** from EST in the amount of \$202,600.00 for CDBG DR projects 9, 9A and 10.
3. **Certificate for Payment** for the release of retainage for project DR-4078-004 to Markwell Paving Company in the amount of \$20,303.73.
4. **Certificate for Payment** for the release of retainage for project DR-4078-008 to Markwell Paving Company in the amount of \$15,947.63.
5. **Certificate for Payment** for the release of retainage for project DR-4078-011 to Markwell Paving Company in the amount of \$27,041.98.
6. **Invoice #90717** for the release of retainage for project 02 – Cedar Lane Road to Haskell Lemon in the amount of \$12,376.26.
7. **Invoice #90717-1** for the release of retainage for project 03 – Post Oak Road to Haskell Lemon in the amount of \$5,343.37.

8. Service Agreement between Cleveland County and Rod’s Pest Control for quarterly treatment at Cleveland County Office Buildings in the amount of \$225.00 for the period July 1, 2017 through June 30, 2018.

9. Resolution to declare surplus and to be sold the following equipment from the Cleveland County Sheriff’s Department:

B331.0166	2005 Ford Crown Victoria	2FAHP71W05X144351
B331.0156	2005 Ford Crown Victoria	2FAHP71W85X139785
B639.0016	ARE Pickup CAP W/Bed Slide	N2261581

10. Resolution to declare surplus and junk the following equipment from the Cleveland County Sheriff’s Department:

B331.0199	2011 Ford Crown Victoria	2FABP7BV8BX109208
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11. Resolution to declare surplus and to be sold the following equipment from Cleveland County District #1:

D304-18	2009 John Deere Tractor	L06330H613704
D305-61	2012 Cat 140 M2 Motor Grader	M9D01335
D305-62	2012 Cat 140 M2 Motor Grader	M9D01338

12. Resolution to declare surplus and to be sold the following equipment from Cleveland County District #2:

D305-60	2012 Cat 140 M2 Motor Grader	M9D01112
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13. Resolution to declare surplus and junk the following equipment from Cleveland County District #2:

D298-14	Samsung Camera	ZB1Y6V2F30000ZZ
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14. Approve the following Cash Fund Appropriations:

a. Assessor’s Revolving Fund	\$ 202.00
b. Bridge Capital Improvement Fund	\$ 83.92
c. CDB Grant Disaster Recovery Fund	\$ 394,352.72
d. Child Abuse Prevention Fund	\$ 31.96
e. Commissioner’s Bldg. Fund	\$ 147.88
f. Co. Bridge and Road Improvement Fund	\$ 32,715.65
g. County Clerk Lien Fee Fund	\$ 1,336.75
h. County Clerk Preservation Fee Fund	\$ 21,142.91
i. Court Clerk Revolving Fund	\$ 10,873.12
j. Drug Court Revolving Fund Adult Fund	\$ 670.42
k. DA Incarceration Fund	\$ 322.88
l. Early Settlement Central Cleveland County Fund	\$ 9,115.15
m. Fairgrounds Fund	\$ 17,013.13
n. Health Fund	\$ 5,565.15
o. Highway Unrestricted Fund	\$ 460,398.06
p. Juvenile Drug Court Revolving Fund	\$ 1,995.00
q. Sales Tax Fund	\$ 744,453.08
r. Sheriff Cleveland County Justice Center Fund	\$ 176,561.84
s. Sheriff Commissary Fund	\$ 67,882.65
t. Sheriff Courthouse Security Service Fee Fund	\$ 3,400.04

u. Sheriff Environmental Reward Fund	\$ 97.50
v. Sheriff Federal Share Revenue Fund	\$ 6.74
w. Sheriff Jail Fund	\$ 4,983.29
x. Sheriff Jail Fund	\$ 3,467.33
y. Sheriff Revolving Fund	\$ 102,737.30
z. Sheriff Service Fees Fund	\$ 47,407.47
aa. Treasurer Certification Fee Fund	\$ 4,710.00

15. Resolution Determining Maximum Monthly Highway Expenditures for August 2017:

T1A	\$ 604,000.88
T1C	\$ 13,214.33
T2A	\$4,760,700.31
T2B	\$ 20,777.37
T3	\$2,229,735.78

Total Unrestricted \$7,628,428.67

16. Resolution Determining Maximum Monthly Highway Expenditures for September 2017:

T1A	\$ 614,539.05
T1C	\$ 12,861.00
T2A	\$4,841,937.24
T2B	\$ 22,428.03
T3	\$2,239,735.78

Total Unrestricted \$7,731,501.10

17. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1:

18-1787-T2A	Spectro Wire & Cable, Inc.	\$ 800.00
18-1788-T2A	Bruckner’s Truck Sales, Inc.	\$ 2,000.00

District #2

18-1631-T2A	Clean Uniform Company	\$ 1,500.00
18-1784-T2A	Atwood Distributing	\$ 1,000.00
18-1785-T2A	T & W Tire	\$ 1,500.00

District #3

18-1639-T2A	Clean Uniform Company	\$ 525.00
18-1744-T2A	MHC Kenworth – OKC	\$ 1,500.00
18-1745-T2A	G.W. VanKeppel Company	\$ 3,000.00
18-1789-T2A	O’Reilly Automotive	\$ 3,000.00

18-1790-T2A Ty-Lind Auto Parts \$ 3,000.00

Building Maintenance:

18-1735-SM2 Copelin’s Office Center \$ 2,500.00

Commissioners:

18-1725-R2 Oklahoma Electric Cooperative \$ 10,000.00

18-1754-R2 Youth Services of Bryan County, Inc. \$ 3,000.00

Fairgrounds:

18-1782-SFG4 Republic Bank & Trust \$ 28,000.00

Health Dept:

18-1792-MD2 Nobel Systems, Inc. \$ 1,000.00

Sheriff’s Dept:

18-1727-SHE2 Board of Test for Alcohol & Drug Influence \$ 156.00

18-1728-SHE2 Board of Test for Alcohol & Drug Influence \$ 186.00

18-1747-SHE2 Global Prisoner Services \$ 2,500.00

18-1748-SHE2 Isolved HCM LLC \$ 2,259.00

18-1749-SHE1C Security Bankcard Center \$ 1,500.00

Treasurer:

18-1736-C2 OSU-CTP \$ 3,000.00

18. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

17-0119-SP2 17-0296-PR2 17-2141-PR2

County Clerk Preservation:

17-4011-CFFP3

FY 17/18

Highway:

18-0030-T2A

19. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:

FY 17/18

a. General Fund	\$ 989,715.86
b. Highway Fund	\$ 157,580.28
c. Health Fund	\$ 23,151.97
d. Sheriff Commissary Fund	\$ 41,271.90
e. Treasurer Certification Fund	\$ 532.93

f. Early Settlement Fund	\$	2,624.95
g. County Clerk Lien Fund	\$	68.86
h. County Clerk Preservation Fund	\$	29,540.85
i. Fairgrounds Fund	\$	8,504.95

FY 16/17

a. General Fund	\$	62,280.16
b. Treasurer Certification Fund	\$	203.20

The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

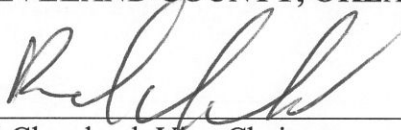
END OF CONSENT DOCKET.

- D. There was no **new business** to come before the Board for discussion.
- E. There were no **Commissioner’s** discussions about **County Business** at this time.
- F. There were **no comments** made by the **Public**.
- G. **At 1:06 P.M.**, Harold Haralson moved, seconded by Rod Cleveland, **to go into Executive Session** for the purpose of discussing the following and is noted that Tammy Belinson, County Clerk, was asked to join the discussions: Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-2017-368.
The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
- H. **At 2:05 P.M.**, Harold Haralson moved, seconded by Rod Cleveland, **to reconvene from Executive Session**.
The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

During such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes.
- I. There being no further business to come before the Board, Harold Haralson moved, seconded by Rod Cleveland, that the meeting be **adjourned at 2:06 P.M.**
The vote was: Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

(Clerk’s Note: Agenda was posted on September 22, 2017 @ 11:46 A.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Rod Cleveland, Vice-Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: Linda Atkins
Deputy County Clerk

